



North Central Texas Regional Emergency Managers Group (REM)

Listserv Guidelines

Listserv Moderator:

The moderator of the REM email discussion group will be the REM Chairs as elected by the emergency managers in the North Central Texas region.

Purpose of the REM Email Discussion Group:

The REM email discussion group is designed to provide a forum for professionals with emergency management responsibilities in the North Central Texas region to exchange ideas, thoughts, problems, and solutions. This email discussion group should be used solely to share ideas and information related to emergency management. It is not a general discussion list.

Request for addition to REM Email Discussion Group:

In order to be eligible to be added to the REM discussion group, an individual must be a professional with emergency management responsibilities in local, state, federal government, allied non-profit agencies, schools, or the private sector. Their professional email address will be added to the listserv. No personal email addresses will be added.

Private sector professionals that would like to be added must have primarily an emergency management or business continuity responsibility. Vendors and individuals selling a product or products and services of their organization are not eligible.

Volunteers that participate with groups such as CERT or MRC may be added if a city or county emergency manager provides a written recommendation. Volunteers with no professional email address may provide their personal email address per the recommendation of a city or county emergency manager.

To be added or removed from the REM email discussion group, contact NCTCOG staff liaison, Candice Forsyth via email at cforsyth@nctcog.org.

Etiquette for REM Discussion Group:

- Include a signature tag on all messages and include your name, affiliation, and email address
- Provide a clear and concise message
- Only send messages to the entire group if it contains information that benefits everyone
- Be conscience of when it is appropriate to “reply to all”
- Do not post anything on the listserv that you would not want everyone to see or that everyone would know it came from you
- Each member should attempt to minimize the forwarding of duplicated messages.

Rules of Conduct for REM Discussion Group:

- I agree that I will not use defamatory, libelous, false, obscene, harassing, abusive, or profane language.
- I agree that I will consider the message and its source prior forwarding to the email discussion group.
- I agree not to upload, post, or send material to the best of my knowledge that contains viruses or other destructive programs that limit the functionality of computer software or hardware.
- I agree not to upload, post, or send material considered junk mail, spam, chain letters, schemes, unauthorized advertising, or sales materials

If a member demonstrates a history of violations of the rules of conduct or etiquette, they may be dismissed from the listserv by the REM Chairs.

If you have any comments or questions, you can contact the REM Chairs by visiting the REM web page at <http://nctcog.org/ep/rem/> and view the current leadership contact information.